

JOB ADVERTISEMENT!

JOB TITLE: INSURANCE OFFICER REFERENCE NO. NSSL/10/2026

Nawiri SACCO is a regulated deposit taking SACCO with Headquarters in Embu town, Embu County. The SACCO currently has Twelve Branches and runs full fledged banking services.

The SACCO seeks to recruit qualified and highly motivated personnel to fill the above positions to support in its operations.

Interested candidates should send their applications accompanied by a detailed CV and copies of relevant certificates, testimonials, National ID card and valid Certificate of Good Conduct to: recruit@nawiri.co.ke quoting the Job Reference Number to reach by **5.00 P.M. on Friday 2ND OCTOBER 2026** or they can address as below, quoting the **Job Reference Number** on the **Sealed Envelope**.

**THE CHIEF EXECUTIVE OFFICER
NAWIRI SACCO SOCIETY LTD
P. O BOX 400-60100
EMBU**

B R A N C H E S

📍 Embu 📍 Runyenjes 📍 Kairuri 📍 Kianjokoma 📍 Kathangariri 📍 Kiritiri 📍 Mbuviro 📍 Kanja 📍 Siakago 📍 Embu DownTown 📍 Makutano 📍 Githurai

Responsibilities:

- a) Acquire retain and create strategic partnerships to grow client base and revenue
- b) Approaching potential clients by utilizing mails and phone, and making presentations to groups
- c) giving sound insurance advisory services and support to clients, selling insurance policies to customers
- d) Monitor claim handling procedures for timely claim settlement
- e) Proper coordination and administration of insurance services in the agency

Minimum Qualifications:

- a) Diploma in a business related course
- b) KCSE C +
- c) A holder of C.O.P will be an added advantage
- d) Age 25 years and above
- e) Knowledge on insurance products and services
- f) Extensive knowledge of marketing issues with high ethical standards
- g) Good management ability with capacity to grow, support and develop the subsidiary
- h) Excellent organisation, analytical, negotiation and time management skills
- i) Ability to meet reporting expectations of the board, investors and statutory bodies.

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